WELCOME TO THE BRUIN FAMILY

Congratulations! We are honored that your student is now officially a member of our campus community. Now is the time to delve into all that UCLA has to offer, not only FOR YOUR STUDENT but FOR YOU as well. This guide is full of information and resources to help you stay informed and navigate UCLA.

UCLA highly encourages parents & guardians to develop a relationship with your student that is based on trust and conducive to your student sharing information about college life. In other words, the best way to get information about your student is from your student directly. We recommend you utilize the “Topics to Discuss with Your Student” featured within each section of this guide for suggested areas of communication.

We wish you and your student an enjoyable experience as part of the UCLA community.
PARENT & FAMILY INVOLVEMENT

Parent & Family Programs
As an integral support network for your student, your involvement in their life doesn’t end when college begins. Communication between you and your student may change slightly – or dramatically. But no matter how that communication shifts, the Office of Parent & Family Programs (PFP) serves as an on-campus resource for families to support their students’ UCLA experience.

The PFP team communicates regularly with families via email, social media, and at events. Resources include a comprehensive website with tools to assist in navigating UCLA; the Bruinlink, a quarterly digital newsletter written by UCLA faculty, staff, students, and parents; and a dedicated helpline and email where families can get individual questions answered.

Parent & Family Association
All parents, legal guardians, and other family members of UCLA undergraduate students are automatically part of the UCLA Parent & Family Association, which keeps members informed of university trends and special events and provides opportunities for involvement, from volunteering to philanthropy, on campus and regionally.

Parent Philanthropy
As you develop a connection to UCLA, your philanthropic support is a meaningful way to improve the student experience and deepen your involvement as parents. Every gift makes a difference. The Office of Parent Philanthropy will connect your passion to your philanthropy at UCLA.

TOPICS TO DISCUSS WITH YOUR STUDENT

- Homesickness/when to come home
- Holidays and travel
- How to stay connected to family
- How to encourage and be a support for your student
- Frequency of contact with your student
- Method of contact with your student (i.e. phone calls, email, text, messages, video time, etc.)

CONTACTS

Office of Parent & Family Programs
Helpline: (310) 794-6737
mybruinis@ucla.edu
parents.ucla.edu

Newsletter
parents.ucla.edu/bruinlink

Parent & Family Association
parents.ucla.edu/parent-family-association

Office of Parent Philanthropy
(310) 983-3062
uclafund.ucla.edu/parents

Social Media
facebook uclaparents
instagram @ucla_parents
twitter @ucla_parents
FERPA & THIRD-PARTY ACCESS

Student Privacy
UCLA recognizes that the role of parent or family member does not end once the student begins college. However, it is important to note that the U.S. Department of Education developed the Family Educational Rights and Privacy Act (FERPA) which states that once a student turns 18 or attends a school beyond the high school level, the university cannot release information about the student to anyone — even parents or other family members. FERPA’s domain includes (but is not limited to) grades, disciplinary proceedings, billing, and financial aid.

While a parent/guardian understandably has an interest in their student’s academic progress, they are not automatically granted access to the student’s records without his or her written consent.

Third-Party Access
In order to assist students and families in working together within the guidelines of FERPA, UCLA’s MyUCLA helps students manage their own records from the time they are applicants, during their studies, and even after graduation. MyUCLA allows students to set up third-party access to certain information for parents or guardians.

Students can grant access by individual function. Third parties can view Study List, Degree Audit Report (DAR), Grades and GPA, Registration Status, Holds, BruinBill Account, Financial Aid, and Address. Students can authorize third parties to have view-only access to their student records and direct access to their BruinBill account. In addition, the student can elect to have the third party receive billing emails.

Please be advised that being granted third-party access on MyUCLA is not equivalent to having filled out a universal FERPA waiver at UCLA. Currently, there is no universal waiver form for the campus.

To set up Third-Party Access:
Visit my.ucla.edu and create your own logon. Your student can then grant third-party access through their settings tab.

Additional information and instruction can be found at parents.ucla.edu/3rdpartyaccess.

MULTI-FACTOR AUTHENTICATION (MFA)

The UCLA campus is now using Multi-factor Authentication (MFA), which adds an additional layer of security to your student’s accounts and records.

For more information on MFA and setting it up, please visit the UCLA Information Security Office website at it.ucla.edu/security/resources/mfa-at-ucla-enroll.

TOPICS TO DISCUSS WITH YOUR STUDENT

- Family communication plan
  - What will student provide parents/family access to (i.e. grades/GPA, billing, aid, etc.)
  - What open communication looks like

CONTACTS

FERPA
In addition, policies specific to the University of California System and the University of California, Los Angeles campus can be found online at the following websites:

- UCLA FERPA policy: parents.ucla.edu/ferpa
- UC System FERPA policy: ucamp.edu/general-counsel/_files/ed-affairs/ferpa101.pdf
- Third-Party Access: parents.ucla.edu/3rdpartyaccess
- Multi-factor Authentication (MFA): it.ucla.edu/security/resources/mfa-at-ucla-enroll
ACADEMICS

THE UCLA DEGREE

UCLA seeks to provide students with a liberal arts education that brings together perspectives from many fields in a unified approach to learning. After sampling many general subjects, students concentrate on one field or subject and are required to pursue it rigorously and in depth. Depending on the program of study, components of the degree may include:

- University Requirements:
  - Entry-Level Writing/ESL Entry-Level Writing
  - American History and Institutions
- College or School Requirements:
  - Writing I/ESL Writing I
  - Writing II/ESL Writing II
  - Quantitative Reasoning
  - Foreign Language
- General Education (GE) Courses
- Diversity Course
- Departmental Requirements:
  - Preparation for the Major & Major Requirements
- Electives:
  - Elective units are used to fulfill the minimum unit requirement

ACADEMIC RESOURCES

Counseling Units
In addition to the six schools at UCLA, students may seek academic advising from the following:

- Academic Advancement Program - 1232 Campbell Hall, (310) 825-1481
- College Academic Counseling (CAC) - A316 Murphy Hall, (310) 825-3382
- Honors Programs - A311 Murphy Hall, (310) 825-1553
- Intercollegiate Athletics - Morgan Center, (310) 825-8699
- Departmental Advisors - professional staff members who advise specific majors

Study Abroad
The UC-wide Education Abroad Program (EAP) offers students the opportunity to study in over 140 exchange programs spanning more than 40 countries. Students can spend a summer, semester, or year abroad, and courses taken may be counted towards major, minor, or GE requirements. Other options include programs through UCLA Summer Sessions and the EXPO Center.

Undergraduate Research Centers
Staff in the two Undergraduate Research Centers help students find their place in the research community and provide information about undergraduate research programs.

TOPICS TO DISCUSS WITH YOUR STUDENT

- Exploring academic majors and programs
- Talking with professors and/or TAs
- Getting used to the quarter system
- Managing their time
- Resources they can utilize for academic support

CONTACTS

UCLA College
A316 Murphy Hall
(310) 825-3382
college.ucla.edu

School of the Arts and Architecture
2200 Broad Art Center
(310) 206-3564
arts.ucla.edu

Henry Samueli School of Engineering and Applied Science
6426 Boelter Hall
(310) 825-2826
engineer.ucla.edu

The Herb Alpert School of Music
2539 Schoenberg Music Building
(310) 825-4761
schoolofmusic.ucla.edu

School of Nursing
2-200 Louis Factor Building
(310) 206-8741
nursing.ucla.edu

School of Theater, Film and Television
103 East Melnitz Building
(310) 206-8441
tft.ucla.edu

College Academic Counseling (CAC)
A316 Murphy Hall
(310) 825-3382
ugeducation.ucla.edu/counseling

UC Education Abroad Program
ieo.ucla.edu/uceap

Undergraduate Research
tulsa.edu/research/
undergraduate-research
FINANCES

BruinBill
All students are assigned a BruinBill account which records all charges and payments associated with registration, housing, and transportation, as well as other service charges, like health insurance, that are assessed to students. Your student’s BruinBill is available to manage nearly 24/7; login to MyUCLA and click on Finances & Jobs, and then BruinBill.

Fees are assessed monthly via BruinBill and payment is due on the 20th of the month following the posting date of the charge. If the 20th falls on a weekend or a holiday, the due date is the last business day prior to the 20th.

Each month, your Bruin will receive an automated e-Bill reminder to a designated email account (selected via the Settings section of MyUCLA).

Financial Aid and Scholarships Office
The Financial Aid and Scholarships Office is dedicated to helping students pursue their education by awarding scholarships, grants, and other aid to offset educational costs. There are many different types of aid available including:
- Federal, State, and University grants
- Scholarships
- Federal Work Study
- Loans

Scholarship Resource Center
The Scholarship Resource Center was established to provide scholarship information, resources and support services to all UCLA students, regardless of financial aid eligibility. Some of the services that are available to students free of charge include:
- Drop in scholarship counseling
- Scholarship books and resources
- Individual counseling
- Scholarship essay support
- Quarterly workshops

ASUCLA Student Jobs
Although most students can find a job just about anywhere on campus, one of the easiest places to begin their search is with Associated Students UCLA (ASUCLA). ASUCLA employs over 1500 students across the campus eateries, student union, textbook store, computer store, BearWear, and many more places. Some of the benefits of working with ASUCLA include:
- Flexible schedules
- Work directly on campus
- Meal allowance
- Resume building
- Rapid promotion schedule

TOPICS TO DISCUSS WITH YOUR STUDENT
- Having a job/working on campus
- How to set a budget
- Who is responsible for paying bills (i.e. tuition, books, entertainment, etc.)
- Setting up a checking/savings account
- Loans (and what they mean)
- How credit cards work

CONTACTS
BruinBill
my.ucla.edu

Financial Aid and Scholarships Office
(310) 206-0400
financialaid.ucla.edu

Scholarship Resource Center
(310) 206-2875
scholarshipcenter.ucla.edu

ASUCLA Student Jobs
(310) 825-7055
asucla.ucla.edu/get-a-job/student-jobs
On-Campus Housing/UCLA Housing Services
UCLA’s undergraduate housing, known as “The Hill,” is situated at the heart of campus life and is just a short walk from classrooms, laboratories, libraries, and sports facilities. As part of a diverse community of more than 11,000 undergraduates, students have many opportunities for interactions that contribute to their academic success and personal growth. Students can choose from several on-campus housing options, all of which encourage discovery and emphasize community.

The Community Housing Office (CHO)
The Community Housing Office (CHO) provides non-university owned rental listings and rental resources to the entire UCLA community. The office maintains a database of rental listings UCLA students may search for free, which includes shared and vacant apartments, rooms in private homes, guest houses and short-term sublets.

First Year Experience Program (FYE)
The mission of the First Year Experience Program (FYE) is to support the academic mission of the university, contribute to the creation of safe environments, promote responsible citizenship and foster student development for all new and continuing Bruins. Additionally, FYE will facilitate access and outreach to the broad variety of campus resources available to UCLA students.

TOPICS TO DISCUSS WITH YOUR STUDENT
- Living with roommates/sharing space with others
- How to manage conflict
- Utilizing Resident Assistants (RAs)
- How to do laundry

CONTACTS

UCLA Housing
housing.ucla.edu
- Housing Services are responsible for:
  - Placement in the residential halls and housing payments
  - Roommate selection
  - Meal Plans

The Community Housing Office
housing.ucla.edu/community-housing
uclahousing@housing.ucla.edu
- Monday through Friday,
  - 9:00 a.m. - 11:30 a.m. and 12:30 p.m. - 4:00 p.m.
  - (310) 825-4491

Residential Life
reslife.ucla.edu
- Residential Life is responsible for:
  - Residential Staff management
  - Programs and resources provided to residences
  - First Year Experience Programs

First Year Experience
firstyearexperience.ucla.edu
SAFETY

UCLA Police Department

The UCLA Police Department is part of the statewide UC Police system that provides quality public safety services and innovative programs to serve the university community. UCPD sets a standard of excellence in law enforcement and serves a multicultural educational environment of over 75,000 faculty, staff and students. The department employs about 64 sworn officers, 42 civilians and 130 students.

Bruins Safe App

Student and parents may download the Bruins Safe app at the UCLA App Store. The Bruins Safe app provides immediate instructions on response to various emergencies that could occur on campus. Because the app does not require an internet connection, information will always be available on your phone.

During an emergency, individuals can also go to bso.ucla.edu to see the appropriate emergency procedure as well as up-to-the-minute information.

BruinAlert Text Messaging

BruinAlert is a UCLA system used to communicate official information during an emergency or crisis situation that disrupts normal operation of the UCLA campus or threatens the health or safety of members of the campus community.

Students with current email addresses on MyUCLA have been automatically enrolled in BruinAlert to receive email alerts. Students need to opt in to text alerts through BruinAlert (on MyUCLA, under “Settings”).

TRANSPORTATION

Transportation & Parking

Student parking permits are in extremely limited supply and not guaranteed. To help students access campus and the surrounding area, UCLA Transportation offers many sustainable commuter programs. These include discounted public transit passes (nearly 50% off), a subsidized vanpool program that serves 85 Southern California communities, discounted carpool permits, and quarterly BruinBike rentals from the UCLA Bike Shop, to name a few.

Students who join a vanpool, use public transit, or are part of a three-person carpool will be eligible to register for the Bruin Commuter Club. Membership benefits include five days of discounted parking to use per quarter, emergency rides home, and more.

For those interested in applying for parking, access for a single-occupancy vehicle permit is offered on a prioritization process based on class standing, housing status, and which graduate school the student is enrolled in. Eligible carpoolers are given priority and pay a discounted permit rate. The student parking application, deadlines, and permit rates can be found on the UCLA Transportation website.

TOPICS TO DISCUSS WITH YOUR STUDENT

- Commuting and/or having a car on campus
  - Cost and expectations of vehicle use/ownership
  - Repair/maintenance of vehicle
- How to use public transportation
- Personal safety and awareness of surroundings
  - Walking with friends/groups
  - Communicating plans with friends or family
  - Having an emergency contact for family members (i.e. friend, roommate, etc.)
- Living in a big city

CONTACTS

UCLA Police Department
601 Westwood Plaza
Los Angeles, CA 90095-1364
(310) 825-1491
police.ucla.edu

UCLA Office of Emergency Management
(310) 825-6800
oem.ucla.edu

UCLA BruinAlert
bruinalert.ucla.edu

Bruins Safe Online
bso.ucla.edu

Student Parking
310-825-6918
main.transportation.ucla.edu/campus-parking/students

Bruin Commuter Club
main.transportation.ucla.edu/getting-to-ucla/bruin-commuter-club
HEALTH & WELLNESS

The holistic health and wellness of UCLA students is important to the campus community. From eating well and staying active to managing stress, the services offered to students help them to advocate and manage their lifestyles in a healthy way. The wellness services on campus focus on student well-being by providing ongoing wellness workshops and participating in health-related outreach events.

The Arthur Ashe Student Health and Wellness Center
The Ashe Center is devoted to providing quality, accessible, state-of-the-art healthcare and education to support the unique development of UCLA students. Services include Primary Care, Women’s Health, Immunizations, Travel Medicine, Physical Therapy, Specialty Clinics, Optometry, Acupuncture, and Massage. Students can schedule appointments online, in person, or by phone, and can communicate with their primary care providers via secure electronic messaging. The Ashe Center also houses its own full-service Pharmacy, Laboratory and Radiology units. Current hours and more information on their services can be found on their website.

Health Insurance
Health insurance is a condition of enrollment for all students at UCLA. The cost of the Student Health Insurance Plan (UC SHIP) will be automatically assessed as part of registration fees each term and includes medical, vision, dental and behavioral health coverage. Students who have comparable health insurance may waive out of UC SHIP. Please visit the Insurance page of The Ashe Center website for more detailed information about coverage and benefits, rates and deadlines.

Counseling and Psychological Services (CAPS)
CAPS is a multidisciplinary student mental health center for the UCLA campus, supporting the academic and student development missions of the University and the Division of Student Affairs. Services and programs include:

- Individual counseling and psychotherapy, group therapy, couples counseling, emergency intervention, and psychological testing;
- Psychiatric evaluation and treatment;
- Crisis consultation, mentoring programs and organizational consultation;
- Psychoeducational programs and workshops; and
- Campus mental health and wellness promotion.

Recreation
UCLA is frequently ranked as one of the healthiest campuses in the United States, so it is no surprise that UCLA Recreation provides extensive access to a broad range of recreational activities and services, including intramural and club sports, fitness classes, and 16 university recreational and athletic facilities. UCLA students, through their tuition and fees, have access to recreational facilities which include:

- John Wooden Center
- Bruin Fitness Center (BFit)
- Challenge Course
- Intramural Field
- Marina Aquatic Center
- Sunset Canyon Recreational Center

TOPICS TO DISCUSS WITH YOUR STUDENT
- Health – physical, mental, emotional
  - How to use insurance (and where to get medical care)
  - What to include in a medicine cabinet
- What to do in an emergency and emergency contacts
- Eating well/healthy diet/fitness
- Healthy sleep habits
- Drugs and alcohol
- Relationships, sex, and sexuality
- Spirituality

CONTACTS

Arthur Ashe Health and Wellness Center
(310) 825-4073
studenthealth.ucla.edu

Counseling and Psychological Services
(310) 825-0768
counseling.ucla.edu

Nutritional Education
housing.ucla.edu/dining-services/nutrition-education

Healthy Campus Initiative
healthy.ucla.edu

Recreation
recreation.ucla.edu
CAMPUS LIFE

Student Organizations, Leadership & Engagement (SOLE) advises more than 1,000 campus organizations – there is truly something at UCLA for everyone. Students may browse these organizations and learn about getting involved at sole.ucla.edu.

Fraternity and Sorority Life
UCLA is home to more than 65 national and local Greek-letter organizations, representing 14% of the undergraduate student population. Members of fraternities and sororities are committed to their academics, volunteerism, leadership development, and collaboration with community and campus partners.

Athletics
UCLA Athletics are a source of pride and community, with 116 NCAA National Championships and a combined record of 22 National All-Around Excellence Awards, as the country’s top overall program. Students receive highly discounted tickets for football and basketball, and free entry into all other UCLA sports events. Tickets may usually be purchased at the event or from the Central Ticket Office.

Volunteer Center
The UCLA Volunteer Center seeks to inspire the extended UCLA family and the community at large to create social change through lifelong participation in volunteer programs or civic engagement. The UCLA Volunteer Center is your student’s first stop to find out how to get involved in community service work as a student.

True Bruin Traditions Keeper
The True Bruin Traditions Keeper award recognizes significant student engagement in the UCLA community through participation in a variety of campus traditions, services, and other activities. Students that complete the requirements earn a True Bruin Tradition Keeper medal that can be worn at Commencement.

TOPICS TO DISCUSS WITH YOUR STUDENT

- Finding/building community on campus
- Balancing academic life with social life
- Getting involved in clubs and organizations on campus
- Ways to give back to the community

CONTACTS

Student Activities
studentgroups.ucla.edu

Fraternity & Sorority Life
(310) 825-6322
greeklife.ucla.edu

UCLA Athletics
uclabruins.com

Central Ticket Office
(310) 825-2101
tickets.ucla.edu

Volunteer Center
volunteer.ucla.edu

True Bruin Traditions Keeper
newstudents.ucla.edu/traditions
POLICIES

Student Conduct
As a member of the UCLA community, your student is expected to demonstrate integrity in all their endeavors. The Dean of Students is charged with investigating and adjudicating suspected violations of the Student Conduct Code, including academic dishonesty. There are also a number of other UCLA and UC policies that apply to students; students are expected to make themselves aware of and comply with the law, and with UC and campus policies and regulations.

The UCLA Student Conduct Code has been developed to maintain a safe, supportive and inclusive community that engages students in order to foster their academic success, personal growth and responsible citizenship. Students are considered to be maturing adults who are capable of making their own decisions and accepting the consequences of those decisions.

True Bruin Values
Based on the May 2005 “Statement of Ethical Values” issued by the Regents of the University of California, UCLA developed its own statement of core values. These values have been embraced as standards for the entire UCLA community of students, faculty, staff, and alumni.

True Bruin Values
I will respect the rights & dignity of others.
I will be accountable as an individual & member of this community for my ethical conduct.
I will conduct myself with integrity in my dealings with & on behalf of the University.
I will make an impact in our global community through public service.
I will conscientiously strive for excellence in my work.

TOPICS TO DISCUSS WITH YOUR STUDENT
• Academic Integrity
• Campus policies and regulations
• Making smart choices and understanding consequences
• The UCLA Student Conduct Code
• True Bruin Values

CONTACTS
Office of the Dean of Students
deanofstudents.ucla.edu
1206 Murphy Hall
P.O. Box 951415
Los Angeles, CA 90095-1415
(310) 825-3871

UCLA Student Conduct
deanofstudents.ucla.edu/Student-Conduct

True Bruin Values
truebruin.ucla.edu
# ACADEMIC CALENDAR

## 2018-2019

### Fall Quarter 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Sept 24</td>
<td>Quarter begins</td>
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<tr>
<td>Sept 27</td>
<td>Instruction begins</td>
</tr>
<tr>
<td>Oct 12</td>
<td>Study List deadline</td>
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<tr>
<td>Nov 12</td>
<td>Veteran’s Day Holiday</td>
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<tr>
<td>Nov 22-23</td>
<td>Thanksgiving Holiday</td>
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<tr>
<td>Dec 7</td>
<td>Instruction ends</td>
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<tr>
<td>Dec 8-9</td>
<td>Common final exams</td>
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<tr>
<td>Dec 10-14</td>
<td>Final examinations</td>
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<tr>
<td>Dec 14</td>
<td>Quarter ends</td>
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<tr>
<td>Dec 24-25</td>
<td>Christmas Holiday</td>
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<tr>
<td>Dec 31-Jan 1</td>
<td>New Year’s Holiday</td>
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<tr>
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### Winter Quarter 2019

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<th>Event</th>
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<td>Jan 2</td>
<td>Quarter begins</td>
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<tr>
<td>Jan 7</td>
<td>Instruction begins</td>
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<tr>
<td>Jan 18</td>
<td>Study List deadline</td>
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<tr>
<td>Jan 21</td>
<td>Martin Luther King, Jr. Holiday</td>
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<tr>
<td>Feb 18</td>
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<tr>
<td>Mar 15</td>
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<tr>
<td>Mar 16-17</td>
<td>Common final exams</td>
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<tr>
<td>Mar 18-22</td>
<td>Final examinations</td>
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<tr>
<td>Mar 22</td>
<td>Quarter ends</td>
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### Spring Quarter 2019

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<th>Event</th>
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<tbody>
<tr>
<td>Mar 27</td>
<td>Quarter begins</td>
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<tr>
<td>Mar 29</td>
<td>Cesar Chavez Holiday</td>
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<tr>
<td>April 1</td>
<td>Instruction begins</td>
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<td>April 12</td>
<td>Study List deadline</td>
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<tr>
<td>May 27</td>
<td>Memorial Day Holiday</td>
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<tr>
<td>June 7</td>
<td>Instruction ends</td>
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<td>June 8-9</td>
<td>Common final exams</td>
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## 2019-2020

### Fall Quarter 2019

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<td>Sept 23</td>
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<tr>
<td>Sept 26</td>
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<tr>
<td>Oct 11</td>
<td>Study List deadline</td>
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<tr>
<td>Nov 11</td>
<td>Veteran’s Day Holiday</td>
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<tr>
<td>Nov 28-29</td>
<td>Thanksgiving Holiday</td>
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<td>Dec 6</td>
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<td>Dec 7-8</td>
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<td>Dec 9-13</td>
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<td>Dec 13</td>
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<td>Dec 24-25</td>
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### Winter Quarter 2020

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<td>Instruction ends</td>
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<td>Mar 14-15</td>
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<tr>
<td>Mar 16-20</td>
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### Spring Quarter 2020

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<tbody>
<tr>
<td>Mar 25</td>
<td>Quarter begins</td>
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<tr>
<td>Mar 27</td>
<td>Cesar Chavez Holiday</td>
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<td>March 30</td>
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<td>June 5</td>
<td>Instruction ends</td>
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<tr>
<td>June 6-7</td>
<td>Common final exams</td>
</tr>
<tr>
<td>June 8-12</td>
<td>Final examinations</td>
</tr>
<tr>
<td>June 12</td>
<td>Quarter ends</td>
</tr>
<tr>
<td>TBD</td>
<td>Commencement</td>
</tr>
</tbody>
</table>

Visit the Registrar's Office website for current and future academic calendars: registrar.ucla.edu/Calendars/Overview